



Electronic Devices Policy

1. Electronic devices (including but not limited to mobile phones, i-pads, i-pods, music players, headphones and airpods) must be switched off and stored away out of sight when students arrive at the start of the school day. They must not be accessed at any time during the school day (including break time) until students have left the school premises.
2. On no account should an electronic device be used to record events (including but not limited to: voice recordings, videos and pictures) involving other students, staff or parents.
3. Students who wish to use their electronic device at the end of the school day to check collection arrangements or contact parents should use the main reception area to do so.
4. Any electronic device seen or heard during school hours will be confiscated.
5. On the first occasion, a confiscated electronic device will be returned to the student at the end of the school day.
6. On subsequent occasions, parents will be contacted and will be asked to collect the electronic device on the student's behalf at the end of the school day.
7. These rules apply at all times while students are on the school premises.